



Procurement and Contracts
Texas SmartBuy PO # 23156369
Business Unit # 320AD
Purchase Order # 23-0003988

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X Date: 05/25/23 PO Method: DG Dispatch: Dispatch Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
DBA SUPPLY CHIMP
228 PARK AVE S # 36842
NEW YORK NY 10003-1502
United States

Ship To: Texas Workforce Commission
3555 TIMMONS LN STE 790
HOUSTON TX 77027-6466
United States

Vendor ID: 1263499518

Purchaser: Donna M Navarro
Phone: (737) 400-5662
Fax:
Email: donna.navarro@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:
TXMAS-19-7502

34 Texas Administrative Code 20.231-233

TWC POC: Nedra Zeno nedra.zeno@twc.texas.gov

Retractable Permanent Black Markers are not available from Workquest in fine point as requested.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	191381 Sharpie Fine Point Retractable Markers Black	620/90	1.0000	BOX	\$86.31000	\$86.31	05/31/2023
						Schedule Total	\$86.31
				ReqID:			
				0000042432			
				MFG Item ID:			
				1926876			
						Item Total for Line # 1	\$86.31

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

05/25/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	63517 Oxford Twin-Pocket Folder Blue 25/Box	615/45	8.0000	BOX	\$8.05000	\$64.40	05/31/2023
						Schedule Total	\$64.40
				ReqID:			
				0000042432			
				MFG Item ID:			
				OXF57502			
						Item Total for Line # 2	\$64.40

Total PO Amount \$150.71

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

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05/25/2023